

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, April 25, 2019  
7:00 p.m. – Elementary Cafetorium**

- Call to Order: The meeting was called to order at 6:00 p.m. by President D. List.
- Members Present: D. List, Y. Ace-Wagoner (left 8:11 p.m.), K. Carlson, W. Forsyth, A. Phillips (arrived 6:04 p.m.), J. VanValkenburg
- Members Absent: T. Menzie
- Executive Session: It was moved by W. Forsyth and seconded by K. Carlson to enter executive session at 6:04 p.m. to discuss collective negotiations pursuant to Article 14 of the Civil Service Law and the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.  
The motion passed 6 Yes, 0 No.
- Return to Public Session: It was moved by W. Forsyth and seconded by Y. Ace-Wagoner to return to public session at 6:54 p.m.  
The motion passed 6 Yes, 0 No.
- Also Present: M. Edwards, P. McGee, B. Meister, T. Schulte, L. Prinz, R. Stevens, and 8 members of the audience.
- President's Report: D. List welcomed everyone back from spring recess and hoped everyone was rested and ready to finish out the school year. She said it's hard to believe that there is only 8-ish weeks left in the school year. She wished everyone luck with wrapping up the end of year and testing.
- Principals' Comments:
- S. Bradley reported:
- They had a great time over break in Costa Rica. They were very active and had long days. They participated in native dances, planted trees, zip lined, hiked, kayaked, and learned about conservation. He thanked Pete Spence for all of his hard work organizing the trip.
  - Next week is 7<sup>th</sup>/8<sup>th</sup> grade NYS Math testing. AP exams will be starting shortly; this year there are five AP classes with exams.
- P. McGee reported:
- The Top 10 was announced this week.
  - He attended to the Teacher Recruitment Fair in Geneseo. Unfortunately, Geneseo is seeing a 50% decline in education majors.

- Tomorrow is the Buzzin' Bistro in the Jr./Sr. High School.

B. Meister reported:

- The contractors are working on the hallways and there are a lot of missing panels with wires and pipes showing. All is safe for students to be around.
- The temporary kitchen setup is working well and so far no complaints. The kids have adjusted well.
- Next week is 3<sup>rd</sup>-6<sup>th</sup> grade NYS Math testing.
- The next several weeks are very busy with a lot of activities going on such as field trips, Buzzin' Bistro, graduations, Field Day, and the Olympics.

T. Schulte reported

- Smart Schools Bond work is going slowly. A meeting with Day Automation is scheduled in a few weeks and hopes are that the work will be able to line up with the summer construction for the Capital Project.
- The NYS ELA testing went well on the technology side.
- P-TECH is still waiting on State Education Department for the approval of the greenhouse plans.
- EduTech has a Learning Technology Grant that 31 districts will be participating in and Byron-Bergen is one of them. The grant goals are to: expand educational opportunities to high school students through online and blended learning, increase the availability of STEM courses in computer science and engineering, and increase capacity of districts to provide online/blended learning.

Business  
Administrator  
Comments:

L. Prinz stated that the 2018-19 Capital Outlay Exception Project bids were opened on April 10<sup>th</sup> and we received three bids. Two of the bids were over the \$100,000 limit and there was one that came in under. The acceptance of the contractor for this project has been added to New Business for board authorization. The EPC contract has been approved with some minor changes driven by the State Education Department. The budget newsletter will be going out shortly. Mickey and Lori met with the financial advisor and are hoping to close mid-June for the 1 year borrowing to fund the 2016-17 Capital Improvement Project.

Academic Focus:

Debbie Slocum and Diana Walther gave an update on Instructional Coaching throughout Byron-Bergen. They are at 88% of teachers who are participating in Instructional Coaching; 24% of them chose the Impact Cycle. They are offering more professional development and started a pilot Learning Walk in both schools. Their goals for next year are to increase Impact Cycles, quarterly Learning Walks district-wide, and align

Impact Cycle goals with building and district goals. They couldn't thank everyone enough for letting them continue their work with Instructional Coaching.

Betsy Brown had asked Colleen Hardenbrook and Lorrie Mallaber to come in and talk about this year's Reading Recovery Conference they went to in February. Reading Recovery is a short-term intervention of one-on-one tutoring for low-achieving first graders. Reading Recovery is not just limited to first graders. It is a 20-week program with half-hour sessions every other day. Their focus of Reading Recovery is on Leveled Literacy Intervention which is Fountas & Pinnells system. They both shared some of their stories of students they had.

Student Council  
Report:

None

Superintendent's  
Comments:

M. Edwards reported that he and L. Prinz spoke to a representative from Nextera Energy who would like to partner with the school in some form. He shared an email from John Prospero thanking everyone involved in the STING Soccer Tournament and helping to make sure it ran smoothly. The video about Byron-Bergen's new mission statement was launched this week. This year 46 students enrolled in the ACE program through G.C.C. equated to 256 college credit hours. Friday and Monday a staff committee will be conducting interviews for the Director of Instructional Services position. There is one new addition to the agenda under New Business: 11.3 – Approval of Acceptance of Kircher Construction, Inc. for 2018-19 Capital Outlay Exception Project.

Consent Agenda:

It was moved by W. Forsyth and seconded by Y. Ace-Wagoner that the following consent agenda be approved:

Approval of Previous Minutes

March 28, 2019

Financial Matters

General Fund Bills: Warrant A-66, Ck. # 17965-17966, \$8,246.04

Warrant A-67, Ck. # 17967-18016, \$572,074.29

School Lunch Fund Bills: Warrant C-18, Ck. # 200325-200337, \$24,747.24

Federal Fund Bills: Warrant F-22, Ck. # 400173-400177, \$23,766.76

Trust & Agency Fund Bills: Warrant TA-35, Wire # 1101-1104,

Ck. 300379-300387, \$405,348.37

Warrant TA-38, Wire # 1105-1110,

Ck. # 300389-300399, \$436,734.48

Warrant TA-39, Ck. 300400, \$11.92

Personnel Matters

Resignations/Retirement:

None

Approvals:

- Parental Leave of Absence – Jenna Carney (Eff. 7/14/19)
- Parental Leave of Absence – Nicholas Muhlenkamp (Eff. 9/6/19)
- Parental Leave of Absence – Amy-Catherine Cunningham (Eff. 8/21/19)
- Parental Leave of Absence – Kaitlin Kaercher (Eff. 5/21/19)
- LTS Extension – Amy Winslow (Eff. Through 6/26/19)
- Substitute Food Service Worker – Shawna Tuttle (Eff. 4/29/19)
- Substitute Food Service Worker – Jessica Liles (Eff. 4/29/19)
- Summer Food Service Hours –
  - Rozanne Klycek (no more than 24 hours)
  - Colleen Pimm (no more than 40 hours)
  - Carol Burchfield, Miranda Goetz, Jessica Liles, Julie Radley, Shawna Tuttle (no more than 8 hours)

Miscellaneous Matters

- School Budget/Proposition & Board Candidate Election – Election Inspectors May 21, 2019 – Donald Donnelly, Ginny Adams, Marsha List, Jadwiga Syfert (Chairperson)
  - Alternate – Tracy Miller
- Field Trip – 5<sup>th</sup> and 6<sup>th</sup> Grade – New York City – June 21-23, 2019

CSE/CPSE Review

- CSE Recommendations – Case # 2487, # 2515, # 2673, # 2730, # 2751 # 2759, # 2834, # 3146, # 3305, # 3315, # 3535, # 3910
- CPSE Recommendations – Case # 4287

The motion passed 6 Yes, 0 No.

Policy Committee Update: None

Facilities Committee Update: None

Budget Committee Update: None

Audit Committee Update: None

SOAR Update: None

Positive Recognition: April 26<sup>th</sup> at Buzzin' Bistro

Approve –  
2019-2020  
Administrative  
Budget for the  
Genesee-  
Livingston-  
Steuben-Wyoming  
Board of  
Cooperative  
Educational Services

Upon the recommendation of the Superintendent, it was moved by A. Phillips and seconded by J. VanValkenburg to approve the 2019-2020 Administrative Budget for the Genesee-Livingston-Steuben-Wyoming Board of Cooperative Educational Services.  
The motion passed 5 Yes, 0 No.

Approve –  
Election of  
Norbert Fuest,  
Roger Kostecky,  
Robert DeBruycker,  
Christy Crandall  
Bean, and Edward  
Levinstein to the  
Board of Cooperative  
Educational Services  
Genesee-Livingston-  
Steuben- Wyoming  
Counties

Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by W. Forsyth to approve the Election of Norbert Fuest, Roger Kostecky, Robert DeBruycker, Christy Crandall Bean, and Edward Levinstein to the Board of Cooperative Educational Services Genesee-Livingston-Steuben-Wyoming Counties.  
The motion passed 5 Yes, 0 No.

Approve –  
Acceptance of  
Kircher  
Construction, Inc.  
For 2018-19  
Capital Outlay  
Exception  
Project

Upon the recommendation of the Superintendent, it was moved by K. Carlson and seconded by A. Phillips to approve the Acceptance of Kircher Construction, Inc. for 2018-19 Capital Outlay Exception Project.

**RESOLUTION**  
**April 25, 2019**

**WHEREAS**, the Board of Education, in accordance with Article 5-A of the General Municipal Law, invited sealed bids for the furnishing of material and labor necessary for the District’s capital outlay project, 2018-19 Capital Outlay Exception Project, which bids were opened publicly on April 10, 2019; and

**BE IT RESOLVED**, that the Board of Education hereby determines that the

following bidder is the lowest responsible and responsive bidder for the project identified herein and as per such award in the total contract price:

<b>Contract # /Name</b>	<b>Company</b>	<b>Base Bid</b>	<b>Alternates</b>	<b>Total Proposed Amount</b>
#1 – General Construction	Kircher Construction, Inc. 3090 Mt. Morris Geneseo Rd. Mt. Morris, NY 14510	\$87,500	Not Accepted	\$87,500

**AND BE IT FURTHER RESOLVED**, that the Board of Education hereby awards the one prime contract to the bidder specified herein for the portion of the Capital Outlay Exception Project as set forth above, for the prices specified and in accordance with the plans and specifications for such public works project, said contracts to be executed by the President of the Board of Education and to provide for the furnishing of the required security for the performance of said contract (e.g., performance bond and labor and materials payment bond) in the amount of the individual contract price and in the form specified in the bid documents.

The motion passed 5 Yes, 0 No.

Comments from the Audience:

None

Information/Announcements/Reports:

Contract Amendment – Johnson Controls, Inc.

Requests Requiring Board Consideration:

None

Review of Next Meeting's Agenda:

Policy Committee Update  
Facilities Committee Update  
Budget Committee Update  
Audit Committee Update  
SOAR Update  
Positive Recognition

Adjournment:

It was moved by W. Forsyth and seconded by K. Carlson to adjourn the meeting at 8:19 p.m.

The motion passed 5 Yes, 0 No.